

## ADA Commission Meeting

### Minutes

Tuesday, October 6, 2020, 6:00 pm,

Location: Zoom

Attending: Voting members: Denise Shea, Elijah Tucker, Catherine Evans,  
Brion Berghaus      Visitors: Amy Loveless

1. Call to order by Denise Shea at 6:08  
Seconded by Elijah Tucker
2. Review Minutes of September 17<sup>th</sup>.  
Brion Berghaus motioned to approve the meeting minutes. Catherine Evans seconded. All were in favor.
3. Old business
  - a. Mission Statement
    - I. Elijah Tucker presented a mission statement based on what was on Town of Maynard's ADA website, combined with the Town of Concord's mission statement.
  - b. Town Government Member
    - i. We need a committed member. Elijah will be reaching out to Town Administrator, Greg Johnson.
  - c. Disability Non-Discrimination training  
Denise reached out to Jeff Dougan, Assistant Director for Community Services of the Mass. Office on Disability. He offered to attend our next meeting and share his wealth of information and opportunities for training. Denise has sent an email requesting his attendance at the 11/10, 6 pm meeting.
  - d. Coolidge Park: Andrew Sutton was not in attendance to discuss progress.
4. New business
  - a. 2020 Disability Summit: Denise and Catherine have agreed to attend this online event. Elijah might be able to attend.
  - b. Commission By-Laws:
    - i. It was agreed that our first task would be finishing our mission

statement, then possibly picking up bylaws from Concord's ADA.

ii. We need to review Maynard's transition plan, listed here: <https://www.townofmaynard-ma.gov/gov/committees/ada/>

We are checking the transition plan to make sure that there are no bylaws already in the document.

We need to request that the town use the plan that we approved on 1/10/19, and is in Town Administrator Johnson's possession, and remove the Draft version.

iii. We are planning on two meetings to iron out our mission statement before working on bylaws.

iv. Amy Loveless has agreed to send us links from other communities' ADA bylaws.

c. Member Recruitment

i. After bylaws are reviewed we will determine the number of members we feel we need and include some alternates.

ii. If we know of people interested in joining our group, we can invite them directly to our open-to-the-public meetings.

iii. Mass. legislation says in Chapter 40, section 8J, that we can have a committee of no fewer than 5 members and no more than 13.

d. Does the town have a Zoom account that we can use for our meetings?

5. Next meeting to be held November 10th, 6 pm, via Zoom link:

<https://us04web.zoom.us/j/73136642835?pwd=TUoyUXRFS2M3dWRRRjlWamZlUINqQT09>

a. Meeting ID: 731 3664 2835

b. Passcode: G5eJcK

c. Agenda items are due no later than the morning of November 6th.

6. Denise Shea motioned to adjourn, with Elijah Tucker seconding.  
Meeting adjourned at 7:22 pm.

Approved on Thursday, November 10, 2020, with a 4-0 vote

Respectfully Submitted,

*Elijah Tucker*

Elijah Tucker

Chair

Americans with Disabilities Act Commission

Maynard, MA 01754